

**Important!
Keep!**

**MARSHALL MIDDLE SCHOOL
IMPORTANT INFORMATION 2017 – 2018**

**Do not
throw out!**

Online registration in Infinite Campus begins July 10, 2017

REGISTRATION DAY – AUGUST 17, 2017 – Come anytime between 10am–1pm and 3pm–6pm. This is in addition to the online Infinite Campus registration. Go to www.janesville.k12.wi.us (See box below)

You can expect to:

- make an appointment for your student's Ready, Set, Goal Conference on September 5th
- pay school fees, athletic fees, and optional yearbook fee if not already done online
- receive athletic information, (8th grade only) pay **Season 1 ONLY** athletic fees
- set up/add to student lunch accounts
- receive your student's schedule and picture packet . ***Marshall/Photographer does not provide change for the picture packets. Please bring the correct amount in the picture packet to Ready, Set, Goal Conferences***
- purchase Marshall Middle School gear

* Computers will be set up to register online on your Infinite Campus Account (if you have not done so at home)

Note: It is very important that you attend Registration Day however, if you are unable to attend, please call 743-6205 after August 17th to schedule an appointment for your Ready, Set, Goal Conference on Sept. 5, 2017. Also, a table will be set up in the Marshall lobby on Sept. 6, 2017 to complete your registration if needed.

STUDENT FEES : Fee payments are available through your Campus Account or make any checks payable to School District of Janesville: *All fees below may be paid together on one check, **ONLY ONE STUDENT PER CHECK**. Please write your student's name on the check.*

General Fee \$37.00 All Marshall students are required to pay this fee. The purpose of this general fee is to offset the cost of textbooks, consumable materials used in the classroom, physical education towels, and other materials used by students. **ONLY ONE STUDENT PER CHECK**. Please make check payable to School District of Janesville.

1. **Yearbook Fee/Optional Purchase for \$10.00** This charge may be added to the general fee. Please make check payable to School District of Janesville. **ONLY ONE STUDENT PER CHECK**. *You may also purchase a yearbook during the school year.*
2. **Athletics Fee - 8th Grade Season 1 ONLY** Athletics fee \$30.00 per sport, a \$30.00 additional charge to play football, \$90.00 additional charge to play golf (charge waived if you have a season pass). This may be added to the general fee also. **ONLY ONE STUDENT PER CHECK**. Please make check payable to School District of Janesville.

IMPORTANT: Online registration in your Infinite Campus account is mandatory for all families. This is where you provide and/or update your student's family and emergency contact information, medical information, permissions, fee payments, lunch account payments etc. Computers will be available at Marshall if you are unable to register online at home. Go to www.janesville.k12.wi.us

During Marshall Registration Day you will make an appointment for your student's Ready Set Goal Conference on Sept. 5th, receive your student's class schedule, pay school fees (if not paid online), receive Picture Day packet (Picture Day is Sept. 5 before or after your conference) and more.

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THE FIRST DAY–THURSDAY, SEPTEMBER 5, 2017

1. Ready Set Goal Conference – September 5, 2017

This is a student/parent/advisor conference BY APPOINTMENT. The conferences will take place from 8:00am-1:00pm and 2:00pm - 7:00pm. It is important that parents/guardians **SIGN UP** during Registration Day for a 15-20 minute conference with their student's advisor. **Your student will be in school on September 5th only to attend their conference with you at the time you schedule and to have their picture taken before or after your conference.** Please bring all school supplies to be placed in your locker that day. Students will then start their traditional 8:00AM - 3:23PM school day on Wednesday, September 6, 2017.

The conference will provide an opportunity for:

- An early, positive connection with a key person (advisor) in your student's life at school
- Review of team and school expectations
- Begin the goal setting process that will continue throughout the year in advisory
- Locker assignments and practice
- Lunch account practice and login with Campus Account
- Provide a time to get any questions answered

2. School Picture Day! – September 5, 2017

School pictures **MUST** be taken **BEFORE OR AFTER** your **Ready, Set, Goal Conference** . **Each student must have their picture taken for their school ID and yearbook whether or not you order pictures.** Pick up a picture packet during Registration. **Bring the packet sealed with your payment inside to the camera. The photographer/school does not provide change.**

- ❖ Picture packets will be available for pick up on Registration Day, August 17, 2017 or in the Main Office prior to the start of school. **Every student is expected to have their picture taken for the yearbook and their school ID even if no picture packet is purchased!**
- ❖ Picture make-up and retake day will be Thursday, October 24, 2017 during lunches. For retakes, student must bring the original pictures they received to the camera.

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MARSHALL MIDDLE SCHOOL Phone Numbers

AP Office - (Campus Questions): 743-6204
Student Services - (Scheduling): 743-6226
Attendance Office: 743-6230
Main Office: (Campus Questions) 743-6205
Cafeteria - (lunch accounts): 743-6208